

Wessington Neighbourhood Plan Group

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Minutes of the meeting held on 22 August 2016 at 7pm at Christ Church Wessington

Present: Cllr Harry Shingleton (HS) Chair, Cllr Kevin Ryan (KR) Bill Wheatcroft (BW) David Sparkes Gill Stables (GS), Judith Cobb (JC) Joe Dugdale

Clerk: Catherine Hedley

1. **Apologies for absence:** Sam Beastall, Linda Odell
2. **Declaration of Members Interest** – None
3. **Attendance Sheet** – An attendance sheet was circulated.
4. **Public Speaking** – No members of the public were present
5. **Minutes**

The minutes of the Neighbourhood Plan meeting on the 25 July 2016 were accepted as a true and accurate record.

6. **Questionnaire Delivery**

A discussion took place about the questionnaire delivery. The questionnaires would be collected from the printers on the 30th August. They would be delivered to residents on Thursday 1 September. It was decided that an email should be sent to all NHP attendees with email addresses requesting assistance with this task. The following agreed to help with delivery.

Kevin Ryan, Bill Wheatcroft, Judith Cobb, David Sparkes, (Sam Beastall and Linda Odell although absent from meeting had indicated their availability).

KR advised that there were 536 persons on the electoral roll, which did not include those under 18. He suggested that the register be annotated to indicate where deliveries had been made by those delivering them. He also explained that there would be some 'folding' involved in that a return envelope and the questionnaire had to be inserted into envelopes.

It was agreed that a meeting would take place at Kevins house at 7pm on the 31st August to distribute routes and questionnaire.

The subject of door knocking to encourage completion of the questionnaire was discussed. It was decided that Chrissie Smith be approached to establish whether she would still be willing to do this. It was also decided that the appropriate time for door knocking would be when questionnaires had been returned and any areas with poor responses could be identified. Gill Stables also volunteered to door knock if necessary.

7. **Consulting other Groups**

GS advised that she had already approached two landowners and a general discussion took place about identifying the various stakeholders. JD advised that the NHP consultation should be advertised in the local press so that any landowners or other groups with an interest in the village could complete the questionnaire. It was decided that the NHP consultation exercise would be advertised in the Derbyshire Times for publication on 1st September. HS agreed to provide a press release to the paper.

It was also decided that an email to social groups, ie, WI, Well Dressing Group, Baby & Toddler Group, The Nature Reserve, Church and Village Hall Group should be sent to raise awareness of the NHP activities.

8. Timeline

HS asked JD what the timeline should be given the progress so far. JD advised that the month of October should be devoted to considering the responses received from the questionnaire and during November aim and objectives should be developed based on those responses. He also advised that no legal obligations were applicable until the pre-submission version of the NHP had been developed.

9. Time of Next Meeting

Monday 19 September 2016 at Christ Church Wessington at 7pm.

10. The meeting ended at 8.30pm