

Wessington Neighbourhood Plan Group

info@wessingtonparishcouncil.co.uk

Minutes of the meeting held on 27 June 2016 at 7pm at Christ Church Wessington

Present: Cllr Harry Shingleton (HS) Chair, Cllr Kevin Ryan (KR) Vice-Chair, Judith Cobb (JC), Chris Allatt (CA), Charles Allatt (ChA), Gill Stables (GS)

Also Present: Jackie Brown (JB), Rita Buckley (RB), Peter & Cynthia Avery, Helen Fearn (HF), Sue Harrison (SH)

Clerk: Catherine Hedley

1. **Apologies for absence:** Joe Dugdale
2. **Declaration of Members Interest** – None
3. **Attendance Sheet** – An attendance sheet was circulated to include email details and telephone numbers of those attending.
4. **Explanation of Neighbourhood Plan.** For the benefit of new attendees, HS gave a brief explanation of what a Neighbourhood Plan is and where the steering group was in terms of progress. This included the following steps:
 - a. Relaunch of the Plan in February 2016
 - b. Consultations had taken place at that meeting
 - c. The Neighbourhood Plan Map had been approved by North East Derbyshire District Council.
 - d. The questionnaire had been compiled
 - e. An information marquee was to be available over the Well Dressing weekend of 2-4 July 2016.
 - f. Grant funding had been sought
5. **Public Speaking**-None
6. **Minutes**

The minutes of the Neighbourhood Plan meeting on the 13 June 2016 were accepted as a true and accurate record.

7. **Marquee at Well Dressing Weekend**

The marquee for the Neighbourhood Plan information event was being erected on Friday 1 July 2016. The display boards, key questions, tables and chairs would be set up on the morning of Saturday 2 July 2016. HS informed the group that he would provide the table and chairs. The following people indicated they would 'man' the marquee as follows:

Name	Saturday AM	Saturday PM	Sunday AM	Sunday PM
Harry Shingleton	YES	YES		YES
Kevin Ryan			YES	
Chris Allatt (As and when over weekend)				
Sue Harrison	10-12			

Various attendees indicated they may be able to help out on an impromptu basis.

CH agreed to provide Visitor sign in sheets.

8. **Amended Questionnaire**

The amended questionnaire was approved by the group. This included the explanation on Brownfield sites and a change to question 31. It was accepted that 750 copies would be required.

9. **IT Matters**

The use of a 'drop box' facility for members of the steering group was discussed and a suggestion made that the parish council's drop box might be used. The use of survey monkey was raised and CH that Cllr Sam Beastall was making enquiries about this. An additional page on the Wessington Parish Council website for Neighbourhood Plan matters was being looked into.

10. **Team Strengthening**

HS reiterated that all newcomers were welcome and that a lot of work lay ahead before the plan was completed.

11. **Grant Funding**

A grant for £3750 was applied for on the 22 June 2016 to the Neighbourhood Planning and Community Building Programme. A response is expected within 10 working days. CH advised that the grant could not be used to pay for retrospective costs and that grant conditions dictated that activities funded by the grant could not be carried out earlier than one month from the date of application.

12. **Date of Next Meeting**

Monday 25 July 2016 at 7pm at Christ Church Wessington

Meeting ended at 8.10pm

