

# Wessington Neighbourhood Plan Steering Group

[info@wessingtonparishcouncil.co.uk](mailto:info@wessingtonparishcouncil.co.uk)

Meeting 25th July 2016 at Christ Church Wessington at 7pm

Dear Volunteer, you are invited to attend our next meeting.

## **AGENDA**

### **PART I – NON CONFIDENTIAL ITEMS**

#### **1. To receive apologies for absence**

#### **2. Declaration of Volunteers Interests**

To enable Volunteer to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve requests for dispensations from Volunteers on matters in which they have a Disclosable Pecuniary Interest.

#### **3. Public Speaking**

To consider whether it is appropriate to adopt the procedure below for future NHP meetings or to develop an alternative procedure:

- a. A period of ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (b) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)*
- b. Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.*

#### **4. Minutes**

To confirm the previously circulated Minutes of the Neighbourhood Plan Meeting held on Monday 27<sup>th</sup> June 2016

#### **5. Grant funding update**

#### **6. Questionnaire - finalising and preparation for printing**

#### **7. WPC Bulletin entry**

#### **8. Planning for distribution and collection of questionnaire.**

#### **9. Direct consultation with residents**

#### **10. Consulting other groups - Land Owners, social groups, developers, farmers, etc**

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11. Reviewing time-line for entire process to referendum

12. IT matters - Drop Box, Survey Monkey, links to WPC Website

Update

13. Strengthening team

Update

### **PART II – CONFIDENTIAL ITEMS**

To consider a resolution under the Public Bodies (Admissions to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item

14. To consider how to identify and manage the issue of missing evidence.

**Venue, Time and date of next meeting**