

**WESSINGTON PARISH COUNCIL**  
Minutes of the Meeting of the Parish Council  
held at 7.00pm on Tuesday 29 March 2016  
At Christ Church, Matlock Road, Wessington

Present: Councillors A Fisher(AF) (Chairman), L Odell,(LO) K Ryan,(KR) H Shingleton (HS) and S Beastall, (SB) B Wheatcroft (BW)  
Also present: Parish Clerk, Catherine Hedley (CH) and 2 members of the public

**15.250 Apologies**

None

**15.251 Variation of Order of Business**

**Resolved:** None

**15.252 Declaration of Members Interests**

Councillor S Beastall declared an interest in item 15.274.

**15.253 Public Speaking**

a) Councillors were advised that the Forest School seating was showing signs of ageing and cracking.

b) The representative for The Nature Reserve was not in attendance, however Cllr Ryan , stated that the Interpretation Board had been installed.

**Resolved:** That Andrew Frost be contacted to seek recommendations on maintenance measures

**Action:** CH

**15.254 To determine which items if any part of the Agenda should be taken with the public excluded.**

An item relating to Churchyard maintenance was added.

**15.255 Minutes**

To confirm the previously circulated Minutes of the Parish Council Meeting held on Tuesday 1 March 2016.

**Resolved:** To sign the minutes as a true and accurate record

**15.256 Access to Documents**

Correspondence had been received that the FOI request requested by the Council was to be considered by the second respondent at a meeting on the 19<sup>th</sup> April 2016.

**15.257 Planting and Floral Displays**

The Parish Clerk reported that only one response had been received to the tender invitation and that this had not complied with the tender requirements.

**Resolved:** That quotes be obtained from additional providers where possible and that the work is awarded at the next meeting on 26 April 2016.

**Action:** CH & SB

**15.258 Banners**

Discussions took place regarding the purchase of stakes for temporary banner displays. The banners would be 3 foot off the ground and 8 foot by 2 foot in size.

**Resolved:**

a) That quotes be obtained for the provision and erection of wooden stakes for both sides of the road.

b) That enquiries are made of NEDDC as to whether planning permission is required.

**Action: CH**

#### **15.259 Storage Facility**

This item to be discussed at item 15.279.

#### **15.260 Village Green & Common Land Use**

Consideration was given to the development of a protocol when granting the use of the Village Green and Common Land to third parties, including the requirement to provide proof of adequate Public Liability Insurance

**Resolved:** That the Parish Clerk develop an appropriate form for this purpose and present it at the next meeting

**Action: CH**

#### **15.261 Jubilee Well**

Cllr Shingleton's report on the location of the Jubilee Well was discussed and it was suggested that the Nature Reserve be contacted for their views.

**Resolved:** That the Parish Clerk write to the Nature Reserve Group requesting their views.

**Action: CH**

#### **15.262 Lindway Lane**

Correspondence was received from the Highways Department and it was decided to write to all residents and business(s) to determine their thoughts and suggestions regarding the passage of large vehicles through the lane.

**Action: CH & SB**

#### **15.263 Training**

**Resolved:** To determine whether alternative dates for the training course relating to Common Land and Village Greens were available.

**Action: CH**

#### **15.264 East Midlands in Bloom(EMIB)**

The entry to East Midlands in Bloom was discussed.

**Resolved:** That the Council submit an entry to EMIB and that the School, Planter adoptees, local businesses and residents are informed of the event and advised of entry conditions.

**Action: CH & BW** (Newsletter)

#### **15.265 Clean for the Queen**

Unanimously agreed that the Council wished to support Clean for the Queen if timetable permitted.

- **Resolved:** For Parish Clerk to determine the timescale from the organisers for participating in this event and report back to next meeting. Preferable to tie in with the Well Dressing/EMIB judging day.

**Action: CH**

#### **15.266 Grant Applications**

**Resolved:** To approve the payment of grants upon receipt of goods/works received/completed as below:

(a) Wessington Well Dressing Group – Payment of Insurance for event 2-4 July. Up to but not exceeding £100.

(b) Wessington Baby & Toddler Group – Childrens crockery, snacks, equipment and insurance for 1 year. Up to but not exceeding £200.

(c) Wessington Primary School – Purchase of tree and planting. Up to but not exceeding £75.

(d) To write to the organisations concerned with Council decision.

**Action: CH**

### 15.267 Wessington Well Dressing 2016

**Resolved:** That permission is given to use the Village Green for this event subject to the new terms and conditions (15.260).

**Action:** CH

### 15.268 Risk Register

**Resolved:** Deferred until May 2016

### 15.269 Playground Post Installation Inspection Report

**Resolved:**

- (a) That Proludic be contacted to rectify the equipment faults as identified in the report.
- (b) That two identical signs confirming age restrictions when using the play equipment and contact details for reporting concerns/incidents are obtained and fixed to each entrance of the playground.
- (c) That the safety surface area recommended around the swings is investigated and further clarification is sought from Enviroplay

**Action:** CH (a), SB (b), CH&BW (c)

### 15.268 Annual Inspection of Play Area

**Resolved:** That the Annual Inspection of the Play Area by Rospa at a cost of £35 was agreed.

**Action:** CH

### 15.270 Clerk Update

#### Planning

The Parish Clerk reported that officers from North East Derbyshire District Council had advised that the laying of hard standing under 5sqm and the dropping of kerbs did not require planning permission.

### Grant Thornton Briefing

The Audit Fee for 2015/16 was £100. Councils were tied into the SAAA arrangements for five years. There was a requirement to publish the accounts on the website. Inspection period was for a single unbroken period of 30 working days which had to include the first 10 working days of July. Submission date for Annual Return was between 27 May and 1 July.

### 15.271

Actions	Priority Level	Who's Responsible	Update	Completion Next PC meeting unless stated
Common Land Registration	Urgent	Cllr Shingleton Parish Clerk	The Qualified Title Application has been completed and covering letter is being compiled. Refund cheque for £40 has been received for previous application and new cheque for £40 has been issued.	
Weekly Play Ground Inspection	6	Cllr Wheatcroft	No problems with equipment to report for March 2016.	
Monthly Burial Ground	6	Cllr Ryan	Small amount of surface water covering 4 graves following recent	

Inspection			<p>rain.</p> <p>Skip to be hired in April to remove spoil, abandoned stone, vine and tree roots and debris from under tree.</p> <p>Wall ownership to be marked on A3 plan and an amended quotation for works had been received of £990. Recommended that this be accepted for work to start in April.</p> <p>Meeting with PCC planned for April.</p> <p>Rodent problem has been resolved.</p>	
Trees requiring work around the Village		Cllr Ryan	<p>Awaiting notification of start date from Western Power to remove branches growing through wires. The Council will liaise with the tree surgeon to complete all the works required to the tree at the same time.</p>	
Quarterly Parish Inspection	6	Cllr Shingleton	<p>Councillor Ryan delivered letters to all residents around The Greens. At Appendix A is a list of all the addresses receiving the correspondence.</p> <p>The next inspection will take place in May</p>	Appendix A at meeting of 26/4/16
Neighbourhood Plan	6	Cllr Fisher	<p>Next meeting will take place on 30<sup>th</sup> March. Cllr Shingleton advised he had compiled and forwarded list of ideas to all concerned.</p>	
News Letter	6	Cllr Wheatcroft	<p>The next newsletter is planned for the end of April and a further one before the well dressing event in June. Cllr B Wheatcroft to work on next newsletter. To include items on EMIB, Playgroup and Nature Reserve</p>	
Footpaths report		Cllr Odell	<p>Footpaths are currently very muddy. A finger post is being requested. Work is underway on a map display board and leaflets. Agreed deadline of end April 2016 for leaflets</p>	
Ben Bailey (WVHDF)	6	Cllr Odell	<p>Meeting with developers to take place week commencing 4/4/16. Update at next meeting.</p>	
Ben Bailey (Seating)	4	Cllr Beastall	<p>Signage required for Feature Bench and Andrew Frost furniture and playground fence.</p>	

Flag Pole	6	Locum Clerk	Flag and flagpole had been received.. Will be erected within the next week.	
Ben Bailey (Multi user Path)	6	Cllr Beastall Parish Clerk	On hold until the Spring. Parish Clerk to establish if there are any restrictions on using 106 funds for this purpose	
New Notice Boards	4	Cllr Beastall	Cllr Beastall has identified vinyl noticeboards @ £100 each which can be fitted in bus shelters and others which can be fitted to lampposts	

**Resolved:**

- a) That 2 x 2sq m vinyl boards which would fit in the bus shelters be purchased at approximately £60 for two.
- b) That notice boards for the Play area and lamppost on Cross Lane be purchased, subject to not exceeding £400 in total.

**ACTION: SB &CH**

**15.272 Councillor Updates**

Councillors discussed the benefits of supporting events and organisations such as the Well Dressing Group and the proposed Baby and Toddler Group.

**15.273 Planning**

**Applications New**

16/00234/FL-Refurbishment and extension of existing public house to provide hotel accommodation (with associated change of use) at first floor and a new second floor level at Horse and Jockey Brackenfield Lane Wessington for Mr Barry Johnson

**Decisions:** To send letter of support, no objections.

**Applications Pending**

14/00547/OL – JJ Cummins Limited, Matlock Road, Wessington – Outline application for proposed residential development (means of access submitted) (extension of residential development approved under 11/00743/OL utilising the approved access) (Departure from Development Plan) – APPROVE SUBJECT TO SECTION 106 AGREEMENT

14/01307/OL - Land North West of 24 Matlock Road Wessington – Variation of Condition 3 of permission 14/00147/OL (which required 40% affordable dwellings) to allow for 10% affordable dwellings in relation to the outline erection of 36 dwellings (access considered) (Major Development) (Departure from Development Plan) – APPROVE SUBJECT TO SECTION 106 AGREEMENT

15/00674/FL – Storage 2000, Matlock Road, Wessington – Construction of new vehicle service workshop and retention of existing lean to building for wash area / storage (Amended Title)

15/01083/RM – Wildgoose Construction, Land North West of 24 Matlock Road, Wessington – Application for the approval of reserved matters in respect of the erection of 32 dwellings (further to outline application 14/00147/OL) (Major Development)

15/01286/FLH – Carr Barn Farm, Moorwood Lane, Wessington – Erection of garage workshop and play room (re-submission of 15/00547/FLH)

15/01294/FLH – The Old Chapel Cottage, The Green, Wessington – Proposed two storey side extension, single storey rear extension and detached garage / carport

16/00024/FL – Grange Farm, Cross Lane, Wessington – Removal of Condition 2 relating to 04/00019/FL (holiday let)

### 15.274 Finance

a) Bank Reconciliation at 29 February 2016

**Resolved:** To approve the document

b) Payments

Date	Payee	Description	Amount
29/03/16	Flagpole Express Ltd	Flag and Flagpole	£302.64
29/03/16	DALC	Subscription 201/17	£278.85
29/03/16	DALC	RFO Training - Lunch	£5.00
29/03/16	S Beastall	HMLR Title Plan View	£3.00
29/03/16	C Hedley	Clerk Wages & Expenses	£508.56

The following requests for payment were presented at the meeting with appropriate documentation

Date	Payee	Description	Minute Ref	Amount
29/03/16	E Boswell	Locum Clerk Wages/Expenses	Item 26	£180.90
29/03/16	Land Registry	Replacement Cheque	15.133	£40.00
29/03/16	A Beastall	Flagpole Installation	Item 26	£180.00

**Resolved:** To approve the above payments

### 15.275 Literature / Correspondence received

Derbyshire Association of Local Councils

5/2016 - Update on Public Contracts Regulations 2015, CiLCA 2016/17 – Certificate in Local Council Administration, Employment Council News, • Community Transport Funding, Internal Audit & Check List, Clerk & RFO template – DALC requirements when advertising vacancies  
6/2016 – Governance and Accountability for Smaller Authorities in England, Section 137 Expenditure Limit 2016/17, Local Council Audits 2015/16, New External Audit Regime for Smaller Authorities (from 1 April 2017), National Living Wage, DALC Spring Seminar, An Introduction to Neighbourhood Planning

North East Derbyshire District Council - Invitation for Chairman to Battle of the Somme Commemorative Service in Derby Cathedral on Friday 1 July 2016 at 11.00am

### 15.276 Items for Next Agenda

To be with the Clerk 7 days before next meeting

### 15.277 Date of Next Meeting

Tuesday 26 April 2016 7pm

## **PART II – CONFIDENTIAL ITEMS**

**15.278 Resolved:** Under the Public Bodies (Admissions to Meetings Act 1960) to exclude members of the press and public in order to discuss the following items –

### **15.279 Churchyard Maintenance**

**Resolved:** That a letter be sent requesting a meeting between representatives of the PCC and Councillors Odell, Ryan and Fisher to discuss the management of the church yard and associated costs

**Action:** CH

### **15.280 Community Protection Notices**

**Resolved:** That enquiries are made of the Environmental Health Department at North East Derbyshire District Council as to what action could be taken to address the issues discussed.

**Action:** CH

Meeting closed 9.40pm