

WESSINGTON PARISH COUNCIL
Minutes of the Meeting of the Parish Council
held at 7.00pm on Tuesday 1 March 2016
At Christ Church, Matlock Road, Wessington

Present: Councillors A Fisher(AF) (Chairman), L Odell,(LO) K Ryan,(KR) H Shingleton (HS) and S Beastall, (SB)

Also present: E Boswell (EB) - Locum Clerk, Catherine Hedley (CH) and 3 members of the public

15.222 Apologies

Councillor B Wheatcroft

15.223 Variation of Order of Business

Resolved: None

15.224 Declaration of Members Interests

None

15.225 Public Speaking

a) Councillors were advised that the street light has been fixed and that the dog fouling notices in the Churchyard were welcome.

b) The Police Liaison Officer reported that one crime had been reported in February. This involved the theft of a vehicle which was later recovered. No antisocial behaviour had been reported. He advised that the flytipping of vegetation at Nobles Farm should be reported to Amber Valley Borough Council for removal.

c) The representative for The Nature Reserve, stated that the meeting scheduled for Thursday 3 March had been cancelled. It was suggested that a notice informing residents should be displayed on notice boards and website. The interpretation boards should be installed at the end of March.

15.226 To determine which items if any part of the Agenda should be taken with the public excluded

Previously determined. No other items to add.

15.227 Minutes

To confirm the previously circulated Minutes of the Parish Council Meetings held on Tuesday 2 February and 9 February 2016.

Resolved: To sign the minutes as a true and accurate record

15.228 Access to Documents

A letter has been sent to the second respondent Council asking that the request for disclosure of documents be put to full Council. No response has yet been received

15.229 Planting and Floral Displays

a) Enquiries had been received regarding sponsorship for planters. It was decided that sponsorship of planters would be permitted for a fee of £50 (small) and £100 (large), per annum. This would include the provision of a plaque on the planter with the sponsor's details.

b) Quotations are to be sought from three contractors.

Resolved:

- a) For Parish Clerk to liaise with Cllr Beastall to progress tender for planters and floral displays
- b) To write a letter of thanks to all the individuals, groups and businesses involved in the planting for the forth coming year.

Action: CH & SB

15.230 Banners

Discussions took place regarding the purchase of stakes for temporary banner displays. The banners would be 3 foot off the ground and 8 foot by 2 foot in size.

Resolved:

- a) That quotes be obtained for the provision and erection of wooden stakes for both sides of the road.
- b) That enquiries are made of NEDDC as to whether planning permission is required.

Action: CH

15.231 Storage Facility

Discussion took place on the replacement of the current storage facility and the range of options available.

Resolved: For Cllr Fisher to investigate the options available and report back with his findings at a future meeting.

Action: AF

15.232 Computer Equipment

- a) A computer, printer and software has been purchased at a cost of £565.83 net of VAT.
- b) An application has been made under the transparency fund to the value of £550.00 to cover the above expenditure.

Resolved: To approve the expenditure and note the submission of the application to the transparency fund.

15.233 Burial Matters

Consideration was given to the purchase of burial books. The locum clerk advised that she had just received information on Membership of Federation of Burial and Cremation Authorities.

Resolved:

- a) That the purchase of burial books be deferred until the Parish Clerk had attended training in this subject and could bring recommendations to a future meeting.
- b) That cheque 000177 £88.00 to Association of Burial Authorities be cancelled
- c) That consideration of Membership of Federation of Burial and Cremation Authorities also be deferred.

15.234 Lindway Lane

Consideration was given to the correspondence received from the Highways Authority regarding signage on Lindway Lane. It was noted that there was no signage from the Wheatcroft side to alert drivers to the restrictions; and it was felt that the sign for lorries to access the yard on Lindway Lane could cause confusion to drivers.

Resolved: That correspondence would be sent to the Highways Authority pointing these matters out and requesting further consideration.

Action: CH

15.235 Training

It was reported that the Clerk is booked on to a number of training courses including an audit briefing, RFO course, Clerks Induction, health and safety, burial matters and woodland maintenance. The first training session for the Parish Clerk is on 9 March 2016.

15.236 The Greens

Consideration was given to a request received for bulb planting on the green.

Resolved: That permission be granted for the planting and confirmation given that the hedge cutting can continue.

Action: CH

15.237 Dog Fouling

Discussions took place regarding two pieces of correspondence which had been received about dog fouling at Cross Lane.

Resolved:

a) That the current bin be removed and at a cost not exceeding £150.00 net of VAT, a new lidded bin to be put on Cross Lane.

b) For a sticker / sign to be put on the new bin encouraging its use for the disposal of dog waste.

c) That the clerk use her discretion to deal with the matters contained in the correspondence

Action: CH

15.238 Seating

The seating for the playground was discussed. It was suggested that a small working group be convened to determine which seating should be purchased. A site visit is to be conducted to consider this and to assess, in conjunction with the post installation inspection, the possible requirement for internal fencing.

The planting of bulbs is to be looked at in the autumn

Resolved:

a) For a working group consisting of Cllr Odell, Cllr Wheatcroft and the Parish Clerk to be convened to consider seating and internal fencing and bring recommendations to a future meeting

b) To agenda the planting of bulbs for later in the year.

Action: LO, BW, CH

15.239 Insurance

Consideration was given to the correspondence received from Came & Company which advised that the additional assets (picnic benches, feature bench, playground fencing and gates) would incur an additional £36.27 to the current premium payable. However, if no new policy schedule was required at this time the amount could be deferred to next renewal date of 1 June 2016.

Resolved: To accept the offer of deferral and to note that a new policy schedule would not be issued at this time.

Action: CH

15.240 Risk Register

The model document obtained from Derbyshire Association of Local Council was considered with a view to adapting it to Wessington Parish Council requirements. A discussion took place on the merits of considering the document in more depth before any decision was made.

Resolved: That further consideration be given to the model document and that updates are given at the May meeting.

Action: CH and HS

15.241 Action Log

Actions	Priority Level	Who's Responsible	Update	Completion Next PC meeting unless stated

Common Land Registration	Urgent	Cllr Shingleton Parish Clerk	The Land Registry cannot accept the application in the current format. The Council are advised that Qualified Title Application should be made.	
Weekly Play Ground Inspection	6	Cllr Wheatcroft	No problems with equipment to report for February 2016. Bark chippings have been purchased and placed around play area entrance.	
Monthly Burial Ground Inspection	6	Cllr Ryan Parish Clerk	Yew trees have been trimmed. Estimate of £300 has been received to clear ground under yew tree, trim the holly tree and to undertake further works to tree affected by power cables (see below). Skip to be hired in April to remove spoil, abandoned stone and debris from under tree. Wall ownership to be marked on A3 plan and an amended quotation for works is awaited. Meeting with PCC planned for April. Rodent problem has been reported. Request to be made to SP Pest Control to resolve.	
Trees requiring work around the Village		Cllr Ryan	Western Power have revisited the site and but will only cut the side of the tree affecting the power cables. The Council will liaise with the tree surgeon to complete all the works required to the tree at the same time.	
Quarterly Parish Inspection	6	Cllr Shingleton	Councillor Ryan delivered letters to all residents around The Greens. A list, which is to be minuted, is to be made of all the recipients. Graffiti had been observed on benches. The notice board on the corner of Hillcrest Avenue is to be checked. The dog bins are not always being locked following emptying.	
Neighbourhood Plan	6	Cllr Fisher	Re-launch took place on 25 February 2016 at The Horse and Jockey. Ideas have been gathered from those present for priorities in the village. Based on this a questionnaire will be compiled. Next meeting will take place on 30 th March. Cllr Shingleton advised he	

			had compiled and forwarded list of ideas to all.	
News Letter	6	Cllr Wheatcroft	Newsletter had been delivered and was very well received. Another newsletter is planned for the end of April and a further one before the well dressing event in July. Cllr B Wheatcroft to work on next newsletter.	
Footpaths report		Cllr Odell	Footpaths are currently very muddy. A finger post is being requested. Work is underway on a map display board and leaflets. Agreed deadline of end April 2016 for leaflets	
Ben Bailey (WVHDF)	6	Cllr Odell	Plans are awaited from the new developer. Letter of Intent to Developer from Village Hall prepared. Cllr Odell advised actual build time estimated as 8 months	
Ben Bailey (Seating)	4	Cllr Beastall	Signage required for Feature Bench and Andrew Frost furniture and fence.	
Ben Bailey (Play Area Fencing)	4	Cllr Beastall	Work completed, there has been some confusion over the correct pot of monies for the re-imburements and the appropriate procedure that should be followed. Dog fouling signage has been obtained.	
Flag Pole	6	Locum Clerk	Flag has been designed and ordered.	
Ben Bailey (Multi user Path)	6	Cllr Beastall Parish Clerk	On hold until the Spring. Parish Clerk to establish if there are any restriction on using 106 funds for this purpose	
New Notice Boards	4	Cllr Beastall	Cllr Beastall has identified vinyl noticeboards which can be fitted in bus shelters and others which can be fitted to lampposts	
Playground Post Installation Inspection	1	Locum Clerk	Enviro Play have been appointed at £160.00 plus VAT. The inspection will take place on the 9 March 2016	

Resolved:

- a) That 2 x 2sq m vinyl boards which would fit in the bus shelters be purchased at approximately £60 for two.
- b) That notice boards for the Play area and lamppost on Cross Lane be purchased, subject to not exceeding £400 in total.

ACTION: SB &CH

15.242 Councillor Updates

Mole removal was needed on the football pitch and Slack Lane.

Resolved: That a request for mole removal be made.

ACTION: CH

The newly installed picnic benches in the nature reserve are being used.

Cllr Fisher advised that a meeting discussing establishing a play group in the Church was taking place on 21 March 2016. An insurance quote of £78 had been obtained based on 40 playgroup mornings per year.

Cllr Shingleton raised a query as to whether the dropping of kerbs, building work, container storage which was taking place in the parish required planning permission.

Resolved: To raise the query with the Enforcement Officer at North East Derbyshire District Council.

15.243 Planning

Applications New

15/01083/RM – Land North West of 24 Matlock Road Wessington – Application of the approval of reserved matters in respect of the erection of 32 dwellings (further to outline application 14/00147/OL) (Major Development)

Resolved: To raise no objection

Decisions

None

Applications Pending

14/00547/OL – JJ Cummins Limited, Matlock Road, Wessington – Outline application for proposed residential development (means of access submitted) (extension of residential development approved under 11/00743/OL utilising the approved access) (Departure from Development Plan) – APPROVE SUBJECT TO SECTION 106 AGREEMENT

14/01307/OL - Land North West of 24 Matlock Road Wessington – Variation of Condition 3 of permission 14/00147/OL (which required 40% affordable dwellings) to allow for 10% affordable dwellings in relation to the outline erection of 36 dwellings (access considered) (Major Development) (Departure from Development Plan) – APPROVE SUBJECT TO SECTION 106 AGREEMENT

15/00674/FL – Storage 2000, Matlock Road, Wessington – Construction of new vehicle service workshop and retention of existing lean to building for wash area / storage (Amended Title)

15/01083/RM – Wildgoose Construction, Land North West of 24 Matlock Road, Wessington – Application for the approval of reserved matters in respect of the erection of 32 dwellings (further to outline application 14/00147/OL) (Major Development)

15/01286/FLH – Carr Barn Farm, Moorwood Lane, Wessington – Erection of garage workshop and play room (re-submission of 15/00547/FLH)

15/01294/FLH – The Old Chapel Cottage, The Green, Wessington – Proposed two storey side extension, single storey rear extension and detached garage / carport

16/00024/FL – Grange Farm, Cross Lane, Wessington – Removal of Condition 2 relating to 04/00019/FL (holiday let)

15.244 Finance

a) Bank Reconciliation at 27 January 2016

Resolved: To approve the document

b) Payments

Date	Payee	Description	Amount
01/03/16	Wessington PCC	Room Hire NHP 01/02/2016	
		Room Hire PC 09/02/2016	
		Room Hire PC 01/03/2016	£75.00
01/03/16	Key Services	Mowing June - October	£3552.00
01/03/16	Steven Povey	Mole Removal	£40.00
01/03/16	Ians Print Ltd	Newsletter	£160.00
01/03/16	B Wheatcroft	Bark	£22.08
01/03/16	J Jackson	Locum Wages and Expenses	£71.01
01/03/16	E Boswell	Locum Wages and Expenses	£294.90
01/03/16	C Hedley	Clerk Wages	£148.50

Resolved: To approve the above payments

15.245 Literature / Correspondence received

Christ Church Wessington – Thank you for provision of Christmas Tree

Derbyshire Association of Local Councils

3/2016 – External Audit for Smaller Authorities, Transparency Fund, DALC Subscriptions 2016/2017, DALC Spring Seminar, Training, Vacancies

4/2016 – Training and Events, DALC Annual Subscriptions, Vacancies, External Audit for Smaller Authorities.

North East Derbyshire District Council

Invitation for Chairman to Battle of the Somme Commemorative Service in Derby Cathedral on Friday 1 July 2016 at 11.00am

Mh-p – Acknowledgement of payment

15.246 Items for Next Agenda

To be with the Clerk 7 days before next meeting

15.247 Date of Next Meeting

Tuesday 29 March 2016 7pm

PART II – CONFIDENTIAL ITEMS

15.248 Resolved: Under the Public Bodies (Admissions to Meetings Act 1960) to exclude members of the press and public in order to discuss the following items – Clerk/RFO Contract

Catherine Hedley left the meeting at this point

15.249 Clerks Contract

Members received the NALC Model Contract. Then each section in the document was considered and amended to the circumstances of Wessington Parish Council.

Resolved:

a) To adopt the model contract with suitable amendments namely:

To pay a four weekly allowance of £20.00 for working at home

To provide a mobile telephone on a contract and for this to be recorded in the contract along with the provision of a computer, printer and filing cabinet.

To not pay mileage from home to the scheduled 13 Parish Council meetings, but for mileage to be paid at the appropriate rate for other approved journeys.

For the notice period for both employee and employer to be set at eight weeks

b) For the Locum Clerk to draw up the contract to be signed and to draft disciplinary, grievance and equality policies.

Catherine Hedley re-joined the meeting at this point.

Meeting closed 9.45pm